

Appendix 1

Provisional Outturn 2024/25 - Head of Service

Head of Service	Original Budget £000	Budget B/Fwd from 2023/24 £000	Budget C/Fwd to 2025/26 £000	Current Budget £000	Q3 Forecast £000	Actuals to 31 March 2025 £000	Contribution To/(From) Reserves £000	Provisional Outturn £000	Variance to Current Budget £000	%	Variance to Forecast £000	%	Comments
Corporate Resources													
Income	(7,107)	-	-	(7,107)	(9,524)	(10,202)	243	(9,959)	(2,852)	(40.1)	(435)	(4.6)	Income; Increased income from short term investments due to higher interest rates. Reduction in income throughout the Estates portfolio. Negotiations are still ongoing regarding the Phoenix Court rent review; the expectation is that the rent will increase and that the back rent will need to be paid this and has been included in the outturn.
Expenses	15,614	12	(70)	15,556	16,723	14,743	3,153	17,896	2,340	15.0	1,173	7.0	Expenditure; Commercial Investment Strategy review by CIPFA which was not budgeted for plus temporary resources to cover procurement and risk management. A reduction in the Minimum Revenue Provision charge (MRP) due to rephased capital programme offset by additional costs re correction of employers national insurance calculation. Additional contribution to earmarked reserves for Local Government Reorganisation. Savings in Finance due to vacancy lag plus reduced costs of software and memberships. Underspend from savings on utilities primarily at Pathfinder House and Eastfield House. £12k underspend on Land charges salaries due to vacancies that have now been filled. £50k overspend due to agreed Election training costs. Increased training costs managed by HR. Additional Business rates costs in the Estates portfolio.
Net	8,507	12	(70)	8,449	7,199	4,541	3,396	7,937	(512)	(6.1)	738	10.3	
Chief Operating Officer													
Income	(25,873)	-	-	(25,873)	(26,652)	(28,032)	(54)	(28,086)	(2,213)	(8.6)	(1,434)	(5.4)	Income; Domestic abuse grant (£33k) received in year which was not budgeted for. Income from court costs higher than expected but Housing Benefit subsidy is lower. The Council Tax administration grant is now part of general grant funding.
Expenses	31,741	134	(70)	31,805	33,066	34,007	207	34,214	2,409	7.6	1,148	3.5	Expenditure; 3C Building Control contributions for 24/25 lower than budgeted. £69k underspend on mobile home parks (£48k lower electricity costs than budgeted, £28k benefit due to costs not crystallising against budget). Environmental Health had a £6k budget for renewal fund contribution which had no spend in year, also budget c/f £56k from 23/24 was not utilised. There were staff savings from temporarily vacant posts in Environmental Enforcement, Licensing, Housing Needs, Customer Services and Document Centre. There were increased costs from Emergency Planning.
Net	5,868	134	(70)	5,932	6,414	5,975	153	6,128	196	3.3	(286)	(4.8)	
Economic Development													
Income	(7)	-	-	(7)	(7)	(7)	-	(7)	-	0.0	-	0.0	
Expenses	404	-	(43)	361	284	226	-	226	(135)	(37.4)	(58)	(20.4)	Expenditure; Changed team members so lower staff costs during vacant periods
Net	397	-	(43)	354	277	219	-	219	(135)	(38.1)	(58)	(26.5)	

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Housing Strategy													
Income	(861)	-	-	(861)	(861)	(676)	-	(676)	185	21.5	185	21.5	Expenditure; Costs have increased through the revision of the housing provision contract, and new NI rates for the sub regional coordinator. Market Towns variance is due to the program manager working unforeseen hours on UKSPF projects where we were able to drawdown funding from this source to support his salary.
Expenses	1,074	-	-	1,074	1,097	882	-	882	(192)	(17.9)	(215)	(19.6)	
Net	213	-	-	213	236	206	-	206	(7)	(3.3)	(30)	(14.6)	
Corporate Leadership													
Income	-	-	-	-	-	-	-	-	-	0.0	-	0.0	Expenditure; The outturn position is as a result of temporary staffing costs to cover long term sickness absence. Lets Talk Huntingdonshire platform was handed to Communications, previously funded by the Place Strategy. Other work that has come forward over the year, such as the LGA public affairs workshop, has also contributed to the overspend. In addition the setting up of a Transformation Fund £0.40m and a Health & Wealth Fund £0.75m.
Expenses	665	45	-	710	2,214	1,144	1,109	2,253	1,543	217.3	39	1.8	
Net	665	45	-	710	2,214	1,144	1,109	2,253	1,543	217.3	39	3.4	
Chief Planning Officer													
Income	(2,337)	-	-	(2,337)	(2,378)	(2,226)	-	(2,226)	111	4.7	152	6.4	Income; Planning Policy £130k additional income for planning performance agreement which was not budgeted for, £30k additional income above budget for priority planning, and £15k income received for National Significant Infrastructure Projects. Development Management Pre application fee income underperforming by £324k due to economic slowdown and other external factors Expenditure; £88k underspend due to unfilled vacancies.
Expenses	3,107	75	(65)	3,117	3,117	3,002	57	3,059	(58)	(1.9)	(58)	(1.9)	
Net	770	75	(65)	780	739	776	57	833	53	6.8	94	12.1	

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Strategic Insight and Delivery													
Income	(3,791)	-	-	(3,791)	(3,640)	(3,185)	(195)	(3,380)	411	10.8	260	7.1	Income; Markets and Car Parks income under budget. Additional income from concessions in parks. The income from improvements at Hinchingbrooke Country Park (HCP) has not commenced yet, but there has been increased income at HCP cafe and hire of rooms. The capitalisation of the Biodiversity project has led to large variance income.
Expenses	4,480	1	-	4,481	4,476	4,490	(153)	4,337	(144)	(3.2)	(139)	(3.1)	Expenditure; Underspend due to vacant posts within the Business Intelligence team. Additional expenditure on legal fees and play area improvements, and also on extra staffing for the green bin subscription project. The capitalisation of the Biodiversity project has led to a large variance on expenditure.
Net	689	1	-	690	836	1,305	(348)	957	267	38.7	121	9.3	
Operations													
Income	(3,588)	-	-	(3,588)	(5,291)	(5,298)	-	(5,298)	(1,710)	(47.7)	(7)	(0.1)	Income; Increased income in CCTV, above budget income from the Green Waste collections, and a new income stream for Street Cleansing, increased Bulky Waste income.
Expenses	9,191	5	(60)	9,136	9,610	9,838	(124)	9,714	578	6.3	104	1.1	Expenditure; Lower expenditure on CCTV staffing and overtime, underspends from delayed Climate Change projects and a saving from Material Recovery Facility (MRF) contract delays. Overspends from an increased amount of Watercourse work due to previous lack of maintenance, and an increased amount of tree works, increased Street Cleansing works, cleaning flooded areas and cleaning up fly-tipping. Waste staff agency costs have increased, and some MRF costs were higher due to new rejected items sampling.
Net	5,603	5	(60)	5,548	4,319	4,540	(124)	4,416	(1,132)	(20.4)	97	2.1	

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Leisure and Health													
Income	(6,965)	-	-	(6,965)	(7,521)	(7,128)	(78)	(7,206)	(241)	(3.5)	315	4.2	Income; Increased income from Health and Fitness memberships, and from Active Lifestyle memberships.
Expenses	7,311	-	-	7,311	7,734	7,362	74	7,436	125	1.7	(298)	(3.9)	Expenditure; Increase in Active Lifestyles staff costs but offset by extra income, and an increase in other unavoidable costs.
Net	346	-	-	346	213	234	(4)	230	(116)	(33.5)	17	7.3	
ICT													
Income	(5,857)	-	-	(5,857)	(5,867)	(5,684)	53	(5,631)	226	3.9	236	4.0	
Expenses	8,803	34	-	8,837	8,628	8,637	(127)	8,510	(327)	(3.7)	(118)	(1.4)	Expenditure; The underspend is due to a number of vacancies across the service. These are partially offset by overtime, market supplements and agency costs.
Net	2,946	34	-	2,980	2,761	2,953	(74)	2,879	(101)	(3.4)	118	4.0	
Total	26,004	306	(308)	26,002	25,208	21,893	4,165	26,058	56	0.2	850	3.9	